

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD MAY 11, 2022**

Mayor Bird called the meeting to order at 6:04 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Lynn App, Dean Dorko, Angie Kukay, Duane Myers, and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Police Chief Kenn Thellmann, Police Sergeant Jeremy Danklefsen, Street Commissioner Bryan Lucas, Planning Commission Chairman Tim Feller and Zoning Administrator Bob Hruska.

Visitors in attendance were Jeff Auxter, Dale Harwood, Karyn Harwood, Joe Gouker, Tim Feller, Lou Cardinale, Jackie Cardinale and Shawn Craig.

COUNCIL VOTE TO EXCUSE MARYANN SAUVEY FROM CURRENT MEETING

Mr. Dorko moved to excuse council member Maryann Sauvey from the May 11, 2022 regular meeting. Second by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

AMEND AGENDA

Mayor Bird amended the agenda to add "Planning Commission Chairman Tim Feller" following the swearing in of a part-time police officer.

MINUTES

Council approved minutes of the April 27, 2022 regular meeting as submitted.
Council approved minutes of the April 27, 2022 public hearing as submitted.

VISITOR COMMENTS

Joe Gouker stated there was a robust discussion at the May 10 BPA meeting regarding status of the Johnson's Island water project and asked if there was any update on questions he posed during that discussion. Mr. Dorko spoke with CT Consultants engineer Dan Barr following the BPA meeting and confirmed that the village cannot apply for the engineering design loan until there is a cost proposal from CT Consultants. He added that the engineering proposal should be completed within the next several days. Mrs. Sowers said legislation for the loan will be on the agenda of the May 25 regular meeting provided the proposal has been received by that date.

RECOMMENDATION TO APPOINT SHAWN CRAIG AS PART-TIME POLICE OFFICER

At the recommendation of Mayor Bird and Chief Thellmann, Mr. Starcher moved to appoint Shawn Craig to the part-time police position effective May 15, 2022. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

SWEARING IN OF OFFICER CRAIG

Mayor Bird administered the oath of office to Police Officer Shawn Craig.

PLANNING COMMISSION CHAIRMAN TIM FELLER

Mayor Bird invited Planning Commission Chair Tim Feller to give background information regarding zoning text amendments initiated by the commission and address concerns expressed by council during the April 27 hearing on those amendments.

Mr. Feller said the Planning Commission's review of the zoning density requirements was prompted by numerous objections of neighboring property owners to the 121-unit Waterview at Bay Point development. The Commission spent months studying density requirements of zoning regulations in surrounding communities and consulted with other zoning officials before developing the amendments which would increase residential lot dimensions, lot area and setbacks in an effort to reduce density.

Mr. Starcher expressed concern that the increased setback requirements are excessive and overly restrictive. Mr. Feller questioned who it would restrict and said he does not feel the regulations impact lot pricing. Mr. Feller also noted that young people don't usually buy new homes so they are not being priced out.

Mr. Feller addressed a concern that the regulations would prohibit affordable housing stating developers aren't big into affordable housing which he said is usually funded in urban renewal areas and he's not sure that's the direction the village wants to go.

Mr. Starcher also expressed concern that the proposed changes would trigger the need for even more variances. Mayor Bird said the Commission is sensitive to the various neighborhood areas when granting variances. Mr. Starcher agreed the commission was very accommodating of his request but noted that the outcome could have been different if there had been different members on the board.

Mr. Feller said the Commission's goal is to try to slow the urban crawl and pointed to changes in the township as examples. He said the Commission put a lot of time and effort into the amendments but would welcome guidance from council.

Mr. App commented the legislation was tabled at the last meeting which he thought would provide time for discussion. Mrs. Sowers said the law requires Council to either accept, modify or deny the Commission's recommendation within 45 days after the public hearing. Mr. Barney said the Commission cannot modify the amendments at this point. If council wants to start over they will need to take the question from the table and vote it down. Council agreed to have a joint meeting with the Planning Commission on June 1 at 6:00 pm to discuss the issue.

Mr. Starcher moved to leave Ordinance No. 12-2022 on the table until the next regular council meeting on May 25. Second by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes. Mr. Starcher-yes. Motion carried.

LEGISLATION

A. ORDINANCE NO. 12-2022 – tabled.

President Pro Tem Starcher read the following legislation by title only:

B. RESOLUTION NO. 6-2022 – A Resolution Authorizing the Mayor to Apply for Funding Assistance from the 2022 Parks and Trails Improvement Grant Program

Administered by the Park District of Ottawa County Board of Park Commissioners for Improvements to Radar Park and Declaring an Emergency.

Motion to waive three readings on three separate occasions made by Mr. Dorko and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Myers and seconded by Mr. Starcher. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 6-2022 made by Mr. App and seconded by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

REPORTS

Mayor

Mayor Bird will present a proclamation at the US Coast Guard Station Marblehead on May 20 in recognition of National Safe Boating Day. The mayor will also present a proclamation at the Lighthouse on June 22 in recognition of the 200th anniversary of the day the light went into service.

Solicitor

Mr. Barney had nothing to report.

Safety/Insurance Committee

Mrs. Kukay had nothing to report.

Beautification/Parks/Cemetery Committee

Mr. App will report under old business.

Streets/Sidewalks/Sewer Committee

Mr. Myers will report under old business.

Utilities/Ferries/Waterfront Committee

Mr. Dorko reported on the May 10 Board of Public Affairs meeting. In addition to Johnson's Island waterlines, the Board reviewed a list of violations noted during a recent EPA survey.

Annexation/Subdivision/Planning Commission Committee

No report.

Finance Committee

Mr. Starcher had nothing to report.

Fiscal Officer

Mrs. Sowers stated flowers and hanging baskets will be delivered May 16 and will hopefully be planted and in place prior to the first lighthouse bicentennial event on May 21. Mrs. Sowers also reported the rate study is progressing but there is still a lot of data to be compiled.

Street Commissioner

Mr. Lucas stated Kopchak Contracting will begin the sewer line project at the James Park restroom within a week and should be finished before Memorial Day. He will also be erecting the temporary fence to mark parking at 214 E. Main Street.

Police

Chief Thellmann submitted a written report of activity. Sgt. Danklefsen reported K9 Luke recertified for the year and excelled in all requirements.

Zoning Administrator

Mr. Hruska had nothing to report.

OLD BUSINESS

- A. **County Building Dept. inspection of 414 W. Main** – Mr. Starcher said the county building inspector has agreed to meet with him to inspect the village owned structure at 414 W. Main to determine what is required to convert the use for the police department.
- B. **Town Hall garage and 4-bay garage building** – Chief Thellmann said the 4-bay garage building (old Mutach garage) cannot be used to house police cruisers because the bays are too narrow to accommodate the vehicles. The building is being used to store a few things but there does not need to be heat or electricity for the storage use. The chief said his department needs garage space for 3 vehicles. Mr. Myers suggested tearing down the old building and building a new garage for the cruisers. Mr. Starcher does not yet have additional information about the proposal to demolish the rear Town Hall garage.
- C. **Village Administrator Update** – Mayor Bird announced she has appointed Lynn App and Maryann Sauvey to serve with her on a committee to begin the hiring process and evaluate resumes submitted for the village administrator position.
- D. **Proposal for audio system for meetings** – Mr. Myers submitted a proposal from Firelands IT that includes 12 wireless microphones, speakers, a receiver, recording device and installation at a cost of \$1,137.59. Mr. Starcher moved to accept the proposal from Firelands IT. Second by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.
- E. **Memorial Day Parade and Service** – Marblehead will host the community Memorial Day service and parade this year. The parade will begin at 10:30 a.m. and lead from Clemons Cemetery to the Veteran's Memorial at James Park. The service will begin immediately following the parade.
- F. **Elliott Street improvements** – Bid opening for Elliott Street improvements will be Monday, May 16 at 3:00 p.m. in the Village Services Building.

NEW BUSINESS

- A. **Recommendation for final appointment of Sgt. Jeremy Danklefsen following successful completion of probation** – Upon the recommendation of Mayor Bird, Mr. Starcher moved to approve the final appointment of Sgt. Jeremy Danklefsen following

the successful completion of his probation. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

- B. Park Committee recommendation and quotes for playground improvements** – Mr. App announced the Park Committee and volunteers Julie Oglesbee, Linda Merckens and Molly Rosiar have arrived at a final design for the James Park playground improvements and submitted drawings and quotes from Snider Recreation for BCI Burke equipment in the amount of \$104,268.00 which includes shipping and installation; from Penchura for Landscape Structures equipment in the amount of \$32,715.00 which includes shipping; and from Forever Lawn for turf surfacing in the amount of \$123,081.98 which includes installation. All are available through cooperative purchasing contracts and do not require competitive bidding. Money for the equipment has been appropriated from the General Fund and the James Park Improvement Fund. Mr. Dorko moved to approve the Park Committee recommendation and accept all three quotes for playground improvements. Second by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

Council gratefully accepted Dale Harwood's offer to ask the Marblehead Lion's Club to consider donating a bench for the playground.

- C. Discussion/action to amend Section 7.2 of the Personnel Policies and Procedures to include the Juneteenth holiday** – Noting the state of Ohio has recognized Juneteenth as an official state holiday, Mr. Myers moved to amend Section 7.2 of the Village Personnel Policies and Procedures to include Juneteenth as a village holiday. Second by Mr. Starcher. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

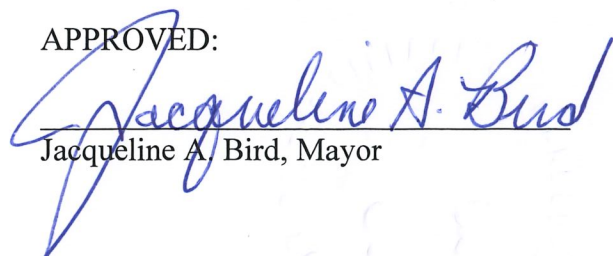
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$77,661.30 including April payroll, was made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mr. Starcher-yes. Motion carried.

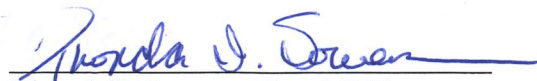
ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 7:25 p.m.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda I. Sowers, Fiscal Officer