

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD MAY 25, 2022**

Mayor Bird called the meeting to order at 6:03 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Lynn App, Dean Dorko, Duane Myers, Maryann Sauvey and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Police Chief Kenn Thellmann and Street Commissioner Bryan Lucas.

Visitors in attendance were Dale Harwood, Karyn Harwood, Joe Gouker, Lou Cardinale, Jackie Cardinale, Dave Reed and Kelly Reed.

COUNCIL VOTE TO EXCUSE COUNCIL MEMBER KUKAY FROM CURRENT MEETING

Mr. Myers moved to excuse council member Angie Kukay from the May 25, 2022 regular meeting. Second by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

MINUTES

Minutes of the May 11, 2022 regular meeting were approved as submitted.

VISITOR COMMENTS

There were no visitor comments.

LEGISLATION

Mr. Starcher moved to take Ordinance No. 12-2022 from the table. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

President Pro Tem Starcher read the following legislation by title only:

- A. **ORDINANCE NO. 12-2022** – An Ordinance Amending the Village of Marblehead Zoning Ordinances Regarding Lot Size Requirements and the Lot Sizes of Conditionally Permitted Uses. Second reading.

Motion to waive three readings on three separate occasions made by Mr. Myers and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Ordinance No. 12-2022 made by Mr. Starcher and seconded by Mrs. Sauvey. Vote: Mr. App-no, Mr. Dorko-no, Mr. Myers-no, Mrs. Sauvey-no, Mr. Starcher-no. Motion failed.

- B. **RESOLUTION NO. 7-2022** – A Resolution Authorizing the Mayor to Contract with CT Consultants for Preliminary and Detailed Design of the Johnson’s Island Water Main Extension Project and Declaring an Emergency.

Motion to waive three readings on three separate occasions made by Mr. Dorko and seconded by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Myers and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 7-2022 made by Mr. Dorko and seconded by Mr. Starcher. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- C. **RESOLUTION NO. 8-2022** – A Resolution Authorizing the Mayor to Apply for, Accept, and Enter into a Water Supply Revolving Loan Account (WSRLA) Agreement on Behalf of the Village of Marblehead for Planning and Design of Water Facilities Extending Water to Johnson’s Island; and Designating a Dedicated Repayment Source for the Loan and Declaring an Emergency.

Motion to waive three readings on three separate occasions made by Mr. Starcher and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Myers and seconded by Mrs. Sauvey. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 8-2022 made by Mr. Dorko and seconded by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- D. **RESOLUTION NO. 9-2022** – A Resolution Authorizing the Mayor to Enter into a Contract to Join the Houston-Galveston Area County Cooperative Purchasing Program and to Contract with Forever Lawn of Northern Ohio to Purchase Playground Turf and Declaring an Emergency.

Motion to waive three readings on three separate occasions made by Mr. App and seconded by Mr. Starcher. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. Myers and seconded by Mrs. Sauvey. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 9-2022 made by Mr. Starcher and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

REPORTS

Safety/Insurance Committee

No report.

Beautification/Parks/Cemetery Committee

Mr. App stated the playground equipment has been ordered.

Streets/Sidewalks/Sewer Committee

Mr. Myers had nothing to report.

Utilities/Ferries/Waterfront Committee

Mr. Dorko stated that Jason Dulaney, who was scheduled to begin work as the Assistant Chief Operating Engineer at the water plant on June 27 has accepted a position elsewhere. The Board of Public Affairs met in special session on May 17 and appointed Jaime Mendoza to the position of assistant COE effective May 23.

Annexation/Subdivision/Planning Commission Committee

Mrs. Sauvey had nothing to report.

Finance Committee

Mr. Starcher had nothing to report.

Fiscal Officer

Mrs. Sowers reported application was made for an Ottawa County Parks and Trails Improvement grant to be used to convert the building at Radar Park to a welcome center; lighthouse bicentennial banners are scheduled to ship May 27; and Dave Sellers, director of Camp Patmos on Kelleys Island has asked to again use the village parking areas across from the Town Hall for drop off and pick up of campers. Council had no objections to Mr. Sellers' request.

Street Commissioner

Mr. Lucas had nothing to report.

Police

Chief Thellmann submitted a written report of activity.

Zoning Administrator

No report.

OLD BUSINESS

- A. **OCBD inspection of 414 and 414.5 W. Main** – Mr. Starcher does not know yet when the county building inspector will be able to inspect the village's rental structures.
- B. **Village Administrator Update** – Mayor Bird stated she, Lynn App and Maryann Sauvey will meet June 2 to evaluate resumes submitted for the village administrator position. The mayor also stated that offices on the second floor of the Town Hall will be rearranged to make space for the new administrator. The water billing clerk will share the council chamber room with the zoning administrator which will make the former mayor's office available for the administrator.
- C. **Town Hall rear garage and 4-bay garage building** – Mr. Starcher said he and Mr. App have not met yet to evaluate and make a recommendation on the need for repairs or demolition of the Town Hall rear garage or the 4-bay garage building east of the Town Hall.
- D. **Memorial Day Parade and Service** – Marblehead will host the community Memorial Day service and parade this year with a parade beginning at 10:30 a.m. leading from Clemons Cemetery to the Veteran's Memorial at James Park. The service will begin immediately following the parade. At the request of Mr. Starcher, council agreed to reimburse the VFW Auxiliary for the cost of materials to make the wreath which will be placed at the memorial during the service.

- E. **Update on Elliott Street improvements** – Ed Burdue & Company, Sandusky, was the lone bidder for Elliott Street improvements submitting a proposal of \$201,208.50 which is under the engineer’s estimate. Following bid tabulation and recommendation from CT Consultants, Mayor Bird has accepted the bid. A pre-construction meeting will be scheduled in the near future.
- F. **Update on Water Rate Study** – There is no additional information to report yet on the water rate study.
- G. **Joint meeting with Planning Commission on June 1, 2022 at 6:00 p.m.**– Council will attend the June 1 Planning Commission meeting to discuss concerns and offer suggestions about proposed zoning text amendments regulating residential density.

NEW BUSINESS

- A. **Craig Claar of CT Consultants to serve as new Village Engineer** – Mayor Bird informed council that CT Consultants has appointed Craig Claar to serve as the village’s engineer following the retirement of Richard Hertzfeld.
- B. **Assignment of lease for 414.5 W. Main St.** – Mrs. Sowers advised that Joel Hagemeyer is interested in assuming the balance of the lease for 414.5 W. Main Street. The original lessee, J. Larry Wise is deceased. The 5-year lease will expire on December 31 of this year. Mr. Starcher moved to authorize the assignment of the lease for 414.5 W. Main Street from J. Larry Wise to Joel Hagemeyer. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

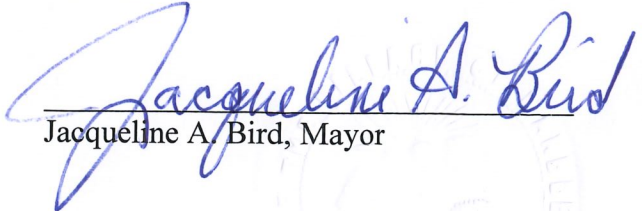
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$34,390.78, was made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

ADJOURNMENT

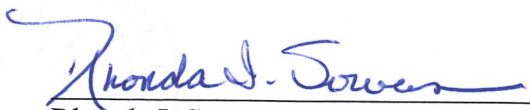
Motion to adjourn made by Mr. Myers and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 6:30 p.m.

APPROVED:



 Jacqueline A. Bird, Mayor

Attest:



 Rhonda I. Sowers, Fiscal Officer