

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD NOVEMBER 9, 2022**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Dean Dorko, Angie Kukay, Duane Myers, Maryann Sauvey, and John Starcher. Lynn App was excused.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Village Administrator Jeff White, and Police Chief Kenn Thellmann.

Visitors in attendance were Jannah Wilson, Joe Gouker, Patty Gouker, Al Mazzeo, Richard Mizikar, Jacqueline Mizikar, and Keith Scharf.

MINUTES

Minutes of the October 26, 2022 regular meeting were approved as submitted.

OTTAWA COUNTY PARK DISTRICT PRESENTATION

Jannah Wilson, Executive Director of the Ottawa County Park District presented information on a multi-use trail feasibility study the district board is planning. The goal of the study would be to identify all public areas that could be ultimately connected. The study would provide public officials with information for options in their community. The park district has budgeted money for the study and is now seeking local input and community support.

APPOINT RICHARD MIZIKAR PART-TIME POLICE OFFICER

On the recommendation of Mayor Bird and Chief Thellmann Mr. Dorko moved to appoint Richard Mizikar as a part-time police officer effective November 20, 2022. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried. Mayor Bird administered the oath of office to Patrolman Mizikar.

VISITOR COMMENTS

Joe Gouker asked if there was an update on the new water tower. Mr. Dorko replied that council is waiting to complete the rate study before proceeding further with the water tower.

LEGISLATION

There was no legislation.

REPORTS

Fiscal Officer

Mrs. Sowers will participate in the year end UAN training webinar on December 5.

Solicitor

Mr. Barney had nothing to report.

Safety/Insurance Committee

Mrs. Kukay had nothing to report.

Beautification/Parks/Cemetery Committee

No report.

Streets/Sidewalks/Sewer Committee

Mr. Myers had nothing to report.

Utilities/Ferries/Waterfront Committee

Mr. Dorko had nothing to report.

Annexation/Subdivision/Planning Commission Committee

Mrs. Sauvey reported the Planning Commission met November 2 and informally reviewed proposals for a possible 20' private drive and a potential setback variance for the Lighthouse Inn.

Finance Committee

Mr. Starcher had nothing to report.

Administrator

Mr. White reported on the following:

- He and staff members have been in contact with Bob McNutt of CT Consultants to move the rate study forward. Next step will be for the finance committee to meet with Mr. McNutt for additional input. Mr. Starcher and Mr. Dorko tentatively set a special finance meeting for 3:00 pm November 30 pending verification of availability with Mr. McNutt.
- CT Consultants has completed design work on the proposed south water tower. Council needs to decide whether to proceed with the bidding process now or wait to see the results of the rate analysis. Council agreed to wait on bidding until the rate study is complete.
- There is nothing new to report yet on the Johnson's Island waterline extension project.
- He and Water Superintendent Tony Joyce are working to address Ohio EPA requirements regarding deficiencies noted during the annual survey of the village's water system. They are also looking into the EPA's strengthened lead and copper rules which could potentially have a significant budgetary impact over the next several years.
- Complications have arisen with completion of the James Park playground. Delivery delays pushed the project into colder weather. The turf cannot be installed until all equipment is in place and will require 10 consecutive days of above freezing temperatures to install. In addition, two of the pieces are more complex than anticipated and likely will need to be installed by professionals rather than by village staff and volunteers. He feels the prudent choice would be to defer installation of all equipment to next spring. All vendors agree with this suggestion. Forever Lawn has advised that the village needs to cover the turf material to protect it from winter weather.
- He is waiting to hear back from the National Park Service which needs to give approval before the village can bid the Radar Park welcome center project.
- The two wooden benches located at the veterans' memorial in James Park are in poor repair and he asked if council would like to budget to replace them next year. Mrs. Sowers stated benches of recycled plastic like several the village has purchased are currently on sale and there are still appropriations available this year. Council authorized ordering two new recycled plastic benches for the veterans' memorial.

- The contractor returned and filled the footprints which were left in the freshly poured concrete sidewalk just west of the conveyor.
- Elliott Street improvements are essentially complete.
- Village crews collected a record 319 leaf bags from residents on November 7.

Police

Chief Thellmann submitted a summary of statistics for the period Oct. 12 – Nov. 9, 2022 which included notes that:

- Halloween went smoothly and an employee at Dollar General donated all the candy officers handed out during trick-or-treat.
- Officers are completing their annual training requirements mandated by the Ohio Peace Officer Training Association.

Zoning Administrator

No report.

OLD BUSINESS

- A. **2022 police cruiser order canceled by Ford** – Chief Thellmann reported that Ford Motor Company has canceled production of 2022 police vehicles so the village will not be receiving the cruiser ordered earlier this year. State purchasing recently awarded bids for 2023 law enforcement vehicles which are about \$9,000 more expensive. Mrs. Sowers said council appropriated \$40,000 for a cruiser and equipment this year. The 2022 cruiser was slightly over \$33,000 while cost for a 2023 is about \$42,000. There is an option with the 2023 to equip the vehicle with lights, cage, etc. for an additional \$8,000. Mrs. Sowers added that in reviewing the status of appropriations there is approximately \$11,000 that can be reallocated making \$51,000 available if council would like to order a 2023 car now. Mr. Myers moved to authorize Chief Thellmann to place an order through state purchasing with Bob Chapman Ford of Marysville for a 2023 Ford Police utility vehicle plus equipment at a cost not to exceed \$51,000. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- B. **Park Committee meeting regarding batting cage** – Mrs. Sauvey gave a brief report on the Park Committee meeting held November 3 to discuss the possibility of locating a batting cage in James Park. The committee reviewed costs and possible locations and discussed various concerns about the installation as well as future maintenance. The committee will continue to study the matter.

NEW BUSINESS

- A. **Contract with Ottawa Prosecutor's Office for 2023 representation** – Mr. Starcher moved to renew the agreement with the Ottawa County Prosecutor's office for prosecution of any charges filed under village ordinances in 2023 at a cost of \$1,150.00 for the year. Second by Mr. Dorko. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- B. **Discussion/action on accepting bids for lease of 414 and 414.5 W. Main** – Mrs. Sowers stated the lease to Joel Hagemeyer for 414.5 W. Main expires at the end of this

year and asked if council would like to keep renting. She also asked if council has plans for the adjacent building at 414 W. Main which has been vacant this year. If council would like to continue renting either building they need to advertise to accept bids for five consecutive weeks. Mayor Bird stated council previously discussed locating public restrooms on the properties where the rental buildings are located and asked if a new lease or leases would prevent this. Following discussion, council decided to develop plans for a restroom facility but continue to rent until they are actually ready to proceed with construction of restrooms. Mrs. Sowers will advertise to receive bids to lease both properties. She also agreed to assign new addresses for the structures since each building now sits on its own lot.

C. **Request by Eric Helgesen for unpaid leave** – Water Dept. employee Eric Helgesen has exhausted his available sick and vacation time and submitted a request for unpaid leave in order to complete his recuperation following major surgery. Council received an offer from Water Supt. Tony Joyce to donate 40 hours of his sick time to Mr. Helgesen noting that Eric generously postponed his surgery this year in order to keep the water plant operating while the department was short staffed. Mr. Starcher moved to approve the offer to donate 40 hours of sick leave from Tony Joyce to Eric Helgesen and then authorize unpaid leave for Mr. Helgesen if needed beyond that time. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

D. **Discussion/action on whether to hold December 28 regular meeting** – Council agreed to cancel the second regular meeting scheduled for December 28.


AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$147,011.45 was made by Mr. Dorko and seconded by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes. Motion carried. Mr. Starcher abstained.


ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 7:11 p.m.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda I. Sowers, Fiscal Officer