

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD FEBRUARY 22, 2023**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Lynn App, Dean Dorko, Angie Kukay, Maryann Sauvey, and John Starcher. Duane Myers was excused.

Also present were Village Administrator Jeff White, Police Sgt. Jeremy Danklefsen, and Zoning Administrator Bob Hruska. Fiscal Officer Rhonda Sowers was excused; Mr. Hruska was appointed to fill the fiscal officer duties for this meeting.

Visitors in attendance were Ruth App, Dale Harwood, Karyn Harwood, Dave Reed, Kelly Reed, Lou Cardinale, Sally Moennich, Joe Gouker, Patty Gouker, and Matt Kovach

MINUTES

Minutes of the February 8, 2023 regular meeting were approved as submitted.

VISITOR COMMENTS

Dale Harwood commended Administrator Jeff White for the positive changes being noticed in the village.

Joe Gouker, island representative to the Johnson's Island waterline task group, was pleased with the progress made at the recent meeting and looks forward to future meetings.

ADMINISTRATIVE REPORTS

Mayor

Mayor Bird said Dick and Janet Monak contacted her with concerns about the drainage at Elliott and Stone Streets. She asked Mr. White to follow up with Mr. and Mrs. Monak.

Mayor Bird extended thanks to Lynn App for his 10 years of service to the village; four as a member of the Board of Public Affairs and the past six with council. The mayor wished Lynn and his wife Ruth the best as they transition to more leisure time.

Administrator

Mr. White reported the following:

- Finance Committee will need to meet fairly soon to finalize permanent appropriations.
- Health insurance premiums are set to increase significantly when the plan renews. He and Mrs. Sowers will be meeting with the village's agent to discuss other healthcare options.
- Will begin imposing late fees on the government accounts for the US Post Office, Coast Guard and Lighthouse State Park which had not previously been penalized for late water payments.
- Jim Warner, water plant employee, successfully completed his probationary period.
- Proposals are being obtained for regulatory studies that need to be completed for the south water tower project.
- Johnson's Island waterline task group met with engineers from CT Consultants on February 13 to review plan drawings. The next meeting is scheduled for March 6.

- During the February 15 Parks Committee meeting the group decided to explore options for use of the Radar Park building that might be more readily approved by the National Parks Service. During the meeting the committee also discussed recent proposals from the Lions Club for donation of refurbished benches and naming rights to Radar Park. The committee is not inclined to accept the benches because of the goal to establish a uniform style of benches throughout the village. The committee also is not inclined to re-name Radar Park because the current name has both historic and relevant history and would likely require approval of the National Parks Service.
- Grant application will be submitted by February 24 to the Ottawa County Park District for purchase and installation of outdoor musical equipment at James Park.
- CT Consultants is preparing construction drawings for the Church Street improvements.
- The Ottawa County Park District has requested use of the village's meeting room at 6:00 pm on August 15 for its board meeting and the Ottawa County Historical Society has requested use of the meeting room at 6:30 pm on April 17. Council had no objections to either request.
- He and Mrs. Sowers have been working with First Tracks Technology to assess the village's needs to upgrade IT services and provide oversight for cyber security. This company has extensive experience working with municipalities, including Kelley's Island.
- He will be working with Chief Thellmann and Mrs. Sowers to take advantage of the Ohio Attorney General's grant opportunity for body armor.

Police Chief

Sgt. Danklefsen submitted a written report of department activity.

COMMITTEE REPORTS

Personnel

Mrs. Kukay had nothing to report.

Parks, Cemetery, Trees

Mr. App took the opportunity to say that even though he is retiring from his council seat to enjoy more travel time, he and his wife will continue to be involved residents of the village. Among his accomplishments as a council member, Mr. App was most pleased to participate in the process of transitioning to a village administrator and extended thanks to Jeff White for accepting that role.

Legislative

No report.

Infrastructure

Mr. Dorko reiterated that the Johnson's Island task group will meet March 6 at 5:30 pm.

Zoning

Mrs. Sauvey had nothing to report.

Finance

Mr. Starcher had nothing to report.

Zoning Administrator

Mr. Hruska had nothing to report.

LEGISLATION

There was no legislation.

OLD BUSINESS

- A. **Open Council seat** – Mayor Bird reminded that letters of interest are being accepted until March 15 from village residents interested in filling the council seat vacated by Lynn App.
- B. **Water Rate Analysis** – Mr. White stated proposals are being sought from other consultants to determine options for updating water rates.
- C. **Bay Point Waterlines** – Mr. White reported that the village received a performance bond on February 15 from Bay Point Acquisitions for agreed upon water improvements at Bay Point. Council previously offered to extend the completion date beyond December 31, 2022 if a bond is filed. Solicitor Jim Barney is in contact with Mr. Murphy of Bay Point Acquisitions and will hopefully have an update for council at the March 8 meeting.
- D. **Historical Marker** – Mr. Starcher announced Holy Assumption Orthodox Church is being recognized with a bronze historical marker from the Ohio Historical Society. Council previously agreed to have village employees assist in the placement of the marker at the front corner of the church. A dedication ceremony sponsored by the church and Ottawa County Historical Society is planned for Saturday, April 1, 2023 at 2:30 pm.

NEW BUSINESS

- A. **Council action to re-nominate the south water tower for a WSRLA construction loan** – Mr. Starcher moved to authorize the Administrator to re-nominate the south water tower project for a WSRLA construction loan. Second by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- B. **Council action to re-nominate the Johnson’s Island waterline extension for a WSRLA construction loan** – Mr. Dorko moved to authorize the Administrator to re-nominate the Johnson’s Island waterline extension project for a WSRLA construction loan. Second by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- C. **Council action to re-nominate painting of the north water tower for a WSRLA construction loan** – Mr. Starcher moved to authorize the Administrator to re-nominate painting of the north water tower for a WSRLA construction loan. Second by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- D. **IT system modernization** – Mrs. Kukay moved to authorize the Administrator to contract with First Tracks Technology for IT services. Second by Mrs. Sauvey. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

E. **Request to excuse Jeff White from the March 8 council meeting** – Mr. Starcher moved to excuse Jeff White from the March 8 council meeting to allow him to attend the BWC State Safety Congress on behalf of the village. Second by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

F. **Request for one-time water bill forgiveness** – Mr. Dorko moved to authorize a one-time water bill forgiveness of \$193.83 for large usage caused by a leak at 10850 E. Bayshore Road, unit West Canal 12. Second by Mrs. Sauvey. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

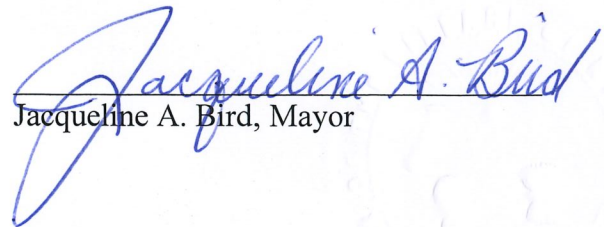
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$57,320.27 was made by Mr. Starcher and seconded by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.


ADJOURNMENT

Motion to adjourn made by Mr. App and seconded by Mrs. Kukay. Meeting adjourned by unanimous vote at 6:33 pm.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda I. Sowers, Fiscal Officer