

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING  
HELD APRIL 26, 2023**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

**VOTE TO EXCUSE DUANE MYERS FROM THE CURRENT MEETING**

Mr. Starcher moved to excuse council member Duane Myers from the April 26, 2023 regular meeting. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

**ROLL CALL AND ATTENDANCE**

Answering roll call were Dean Dorko, Matt Kovach, Angie Kukay, Maryann Sauvey, and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Village Administrator Jeff White, Zoning Administrator Bob Hruska and Police Officer Richard Mizikar.

Visitors in attendance were Dale Harwood, Karyn Harwood, Lou Cardinale, Al Mazzeo, Katy Mazzeo, Patti Wandover, Dave Reed, Bart Leneghan and Joe Gouker.

**MINUTES**

Minutes of the April 12, 2023 regular meeting were approved as submitted.

**VISITOR COMMENTS**

Joe Gouker asked to defer his comments/questions until after the Administrator's report.

Dale Harwood commended the village on the upgrades to Radar Park and asked if alcohol is permitted in the park. Council agreed to look into this question and see if there are any deed restrictions which might prohibit alcohol.

**UPDATE ON MAIN STREET MARBLEHEAD, LLC**

Patti Wandover, Vice President of the newly incorporated Main Street Marblehead LLC, was present to update council on the status of the organization. The group recently received its 501 (C) (3) status from the IRS as a tax-exempt organization. They have applied for a Shores and Islands Ohio Destination Development Grant to help get activities underway. Mrs. Wandover also extended thanks to the village for its support and stated the group will provide updates to council as things progress.

**ADMINISTRATIVE REPORTS**

**Administrator**

Mr. White reported the following:

- The Ohio EPA inspection of the village water system on April 6 resulted in a letter noting four violations as well as a letter containing sixteen recommendations. Two items in the letter of violation were repeat items from the previous year's inspection. Two new items were to assess the condition of the clarifiers and assess the condition of the filter media.
- Options are being explored to have the water plant's electrical system evaluated due to intermittent but recurring problems such as power surges, glitches in the chemical feed pump and high service pumps shutting off unexpectedly.

- New playground equipment is installed in James Park but the safety surfacing will not be completed until late May.
- Church Street plans are progressing and should be ready for bid by May 12. He anticipates receiving a copy of the final plans for review soon.
- Maintenance crews began mowing on April 19 and plan to begin patching potholes within the next two weeks.
- Banners of the high school seniors should be ready to install in two weeks.
- Sent letters in support of applications by both the Park District and Main Street Marblehead for Shores and Islands grants.

### **Fiscal Officer**

Mrs. Sowers reported the following:

- First half homestead and rollback reimbursement in the amount of \$35,140.98 was received from the state.
- Will participate in a cyber risk webinar sponsored by Hylant Insurance on April 27.
- Advised that Energy Harbor, service provider for the village's electric aggregation program will be mailing annual notices to residents informing of current rates and explaining the process to opt-out or opt-in to the program.

## **COMMITTEE REPORTS**

### **Personnel**

Mrs. Kukay had nothing to report.

### **Zoning**

Mr. Kovach had nothing to report for his committee but did extend thanks to all who have taken time to meet with him and provide guidance as he learns his new role.

### **Legislative**

No report.

### **Infrastructure**

Mr. Dorko had nothing to report.

### **Parks, Cemetery, Trees**

Mrs. Sauvey plans to schedule a committee meeting within the next week to continue discussions on park projects for this year.

### **Finance**

Mr. Starcher had nothing to report.

### **Zoning Administrator**

Mr. Hruska had nothing to report.

## **LEGISLATION**

President Pro Tem Starcher read the following legislation by title only:

- A. **RESOLUTION NO. 6-2023** – A Resolution to Adopt the Solid Waste Management Plan for the Ottawa-Sandusky-Seneca Joint Solid Waste Management District. (Third reading)

Motion to adopt Resolution No. 6-2023 made by Mr. Dorko with second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

B. **RESOLUTION NO. 7-2023** – Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2023 and Declaring an Emergency

Motion to waive three readings on three separate occasions made by Mrs. Kukay with second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mrs. Kukay with second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 7-2023 made by Mr. Starcher with second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

**OLD BUSINESS**

- A. **Completion time for water rate analysis** – As a result of concerns expressed by the finance committee regarding the usefulness of the rate study spreadsheets prepared by CT Consultants, Mr. White obtained the following three rate analysis proposals: \$7,500 from Courtney & Associates; \$15,000 from K.E. McCartney & Associates; and \$15,351.29 from RCAP (Rural Community Assistance Partnership). RCAP is currently helping the village complete an EPA required capital improvement plan for the water plant which will include suggestions for necessary rate adjustments to fund the plan. Council agreed to wait for RCAP to complete the capital plan before taking any additional action on the rate study proposals. Mr. White reminded council that the water tower project is currently on hold until a determination is made regarding water rates that will be needed to pay for that work.
- B. **Completion time for Johnson’s Island waterline design** – The task group for the Johnson’s Island waterline design met April 19. Engineers estimate the design will be 90% complete by June and are currently working to obtain accurate pricing. Timeline for completion of environmental and regulatory permits is not yet known. ORC requirements for assessments is pending completion of the design.

Joe Gouker expressed concern about public notification and public meetings for this project and would like to see these happen in June. In response to questions from Mr. Gouker, Mrs. Sowers provided a brief overview of the steps for the assessment process which will begin after the design is complete. Mr. Gouker questioned whether there is sufficient pressure and volume to provide water to the new customers at Bay Point. Mr. White said these questions will be directed to CT Consultants.

- C. **Completion time for Bay Point Resort waterline and meter installation** – Mr. White reported that the village solicitor has been in contact with John Murphy of Bay Point

Acquisitions and learned earlier in the day that the waterline installation should be finished within two weeks.

- D. **Completion time for drainage and stone on Elliott (Gilbert to Stone)** – Village maintenance employees did minor regrading on the north side of Elliott to re-direct water to the catch basin. Ed Burdue and Company has been contracted to replace stone on the south side of Elliott where existing stone was inadvertently covered with soil and seeded during construction last fall.

#### NEW BUSINESS

- A. **Council approval of change in Planning Commission legislative representative** – As a result of recent changes in committee assignments Mayor Bird recommended appointing Matt Kovach, newly named chair of the Zoning Committee to replace Maryann Sauvey as the legislative representative to the Planning Commission for the remainder of his term which expires December 31, 2025. Mr. Dorko moved to approve Matt Kovach as the legislative representative to the Planning Commission for the remainder of his term. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- B. **Recommended change to village leaf collection** – Mr. White stated the village leaf collection was originally limited to fall only but has gradually evolved into a continuous fall through spring service. He said the unlimited collection diverts employees from other projects and recommended setting limits for the future. Mrs. Kukay moved to pick up leaf bags every Monday through Friday from October 15 to December 15 and on Mondays and Fridays only during the month of April. Second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

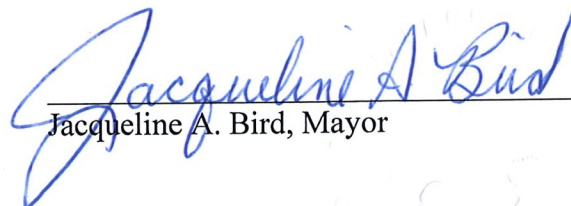
#### AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$64,940.21 was made by Mr. Dorko and seconded by Mr. Kovach. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes. Motion carried. Mr. Starcher abstained.


#### ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 6:55 pm.

APPROVED:

  
Jacqueline A. Bird, Mayor

Attest:

  
Rhonda I. Sowers, Fiscal Officer