

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD JUNE 28, 2023**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Dean Dorko, Matt Kovach, Angie Kukay, Maryann Sauvey, and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Administrator Jeff White, and Police Chief Kenn Thellmann.

Visitors in attendance were Joe Gouker, Patty Gouker, Dave Reed, Kelly Reed, Al Mazzeo, and Katy Mazzeo.

EXCUSE DUANE MYERS FROM CURRENT MEETING

Mrs. Kukay moved to excuse Duane Myers from the June 28 regular meeting. Second by Matt Kovach. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

MINUTES

Minutes of the June 14, 2023 regular meeting were approved as submitted.

VISITOR COMMENTS

Joe Gouker extended thanks for council's support of the Johnson's Island water project and especially those officials who attended the recent public meeting on the island.

ADMINISTRATIVE REPORTS

Administrator

Mr. White reported the following:

- The Finance Committee will meet with representatives of the Rural Community Assistance Program (RCAP) at 6:00 pm on Monday, July 10 to review the updated draft capital improvement plan for the water department and how it will affect water rates.
- Johnson's Island waterline task group met June 21 and the village conducted a public information meeting on the island June 24. Village representatives presented the latest information about the project's scope, schedule, and budget, addressed questions from the audience and provided time for property owners to discuss the preliminary design drawings with engineers. A page has been created on the village website with information about the project.
- The 8-inch watermain loop linking the existing dead-end lines at Bay Point has been completed. The only work remaining is the installation of a pit and meter at the main office and installation of a valve, vault and 6-inch meter at the campground. Because the work at the campground will require water to be turned off for a week or more, the campground owners are asking to defer the work until late August.
- Lions Club members John Dominy, John Spencer, Bob Cailor, John Englebeck, Harry Blackmon, Marla Hirt, and President Bill Tuttamore assisted in assembling the new picnic tables for Clemons Park.

- Received word earlier in the day that the National Park Service approves of the plan to convert the Radar Park building to a community meeting space. The village will still be required to receive public input on the proposal as well as consult with the State Historic Preservation Office before proceeding with the work.
- Forever Lawn, Inc. began installation of playground surfacing in James Park on June 20. The installer determined much more work would be required to adjust the grade at the site. The additional materials and labor resulted in the contractor submitting a change order in the amount of \$22,000. In addition, the contractor damaged a small piece of new equipment, the tilted spinner seat, during installation. The contractor agreed to replace the piece or deduct \$2,000 from the change order if the village did not want the item replaced. Council would like to replace the item.
- A wooden utility pole located near the southeast corner of the playground is broken. Quotes are being obtained to either replace the pole or bury the lines.
- Quotes are being obtained from contractors for mill and fill street paving as well as sidewalk repairs.
- Parking and speed limit signs will be installed on Clemons Street. Mayor Bird hopes the signs can be installed soon.
- Thirty old tires accumulated by the village over a number of years were recycled recently at the Ottawa-Sandusky-Seneca Solid Waste District's tire disposal event for local governments.

Fiscal Officer

Mrs. Sowers reported the following:

- The County Auditor submitted the Certificate of Estimated Property Tax Revenue which shows that replacement of the 2.2 mill levy, if approved by the voters, is calculated to generate \$371,000 annually for general operating expenses.
- Sufficient money is available in current appropriations to provide for the playground surfacing change order.
- Following consultation with the solicitor, a recommendation is on the agenda to retain the legal firm of Bricker Graydon to assist with the assessment process for the Johnson's Island waterline extension. Total cost for this service is not to exceed \$25,000 without prior approval of council.
- High claims paid during the past five years were the primary cause for this year's insurance renewal increase with the Ohio Plan Risk Management administered by Hylant. One of those claims will drop off the village's rating history next year and the other the following year.

Police Chief

Chief Thellmann submitted a summary of recent activity and reported the following:

- Part-time Officer Shawn Craig has resigned from the Milan Police Department and would like to be promoted to the full-time position with the Marblehead Department.

Mayor Bird amended the agenda to add this item for consideration under New Business.

Mayor

Mayor Bird announced that after 27 years – 7 on council and 20 as mayor – she will not seek re-election this year. She plans to retire from her full-time job and has learned that continuing to hold

an OPERS covered elected position will negatively impact her OPERS retirement. For this reason, she will step down when her term expires at the end of this year.

COMMITTEE REPORTS

Finance

Mr. Starcher reported the finance committee met with Chief Thellmann during the regular finance committee meeting prior to the council meeting to discuss police staffing and the current full-time opening.

Mr. Starcher extended thanks to Mayor Bird for all her years of service. He said it has been a privilege to serve the community as a council member for the past 22 years and, following Mayor Bird's announcement, he has decided to run for the position of mayor this fall.

Parks, Cemetery, Trees

Mrs. Sauvey said the parks committee met June 21. Items discussed were the playground turf installation issues, the need for maintenance at the sand volleyball court, and Radar Park improvements. The group would like to hold a dedication for the playground once the surfacing is complete. The committee also considered but is not yet ready to make a recommendation to council on the request for a portable toilet to service Clemons Park.

Clemons Cemetery Sign

Mrs. Sauvey received a request from Jane Crandall, who has done a lot of volunteer work restoring headstones at Clemons Cemetery, to place an identification sign on the gate identifying the cemetery. Mrs. Sauvey presented a proposal from H2 Designs in the amount of \$575 to create and install lettering on the gate. Mr. Starcher moved to accept the \$575 quote from H2 Designs for a cemetery sign. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Infrastructure

Mr. Dorko commented on how well the Johnson's Island waterline meeting went and extended thanks to the many islanders who attended.

Legislative

No report.

Zoning

Mr. Kovach had nothing to report.

Personnel

Mrs. Kukay had nothing to report for her committee but did announce she will be seeking re-election to council this fall.

LEGISLATION

President Pro Tem Starcher read the following legislation by title only:

- A. **ORDINANCE NO. 9-2023** – An Ordinance to Change the Zoning Classification of Property Located in Marblehead, Ohio from "R-1" Residential to Business and to Amend the Zoning Map Accordingly

Motion to waive three readings on three separate occasions made by Mr. Starcher with second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Ordinance No. 9-2023 made by Mr. Dorko with second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- B. **RESOLUTION NO. 11-2023** – A Resolution by the Council of the Village of Marblehead Declaring the Amount of Taxes that may be Raised by Levy at the Maximum Rates Authorized by Law Without the Vote of the Electors to be Insufficient and Declaring the Necessity of a Replacement Levy in Excess of Such Rates.

Motion to waive three readings on three separate occasions made by Mr. Starcher with second by Mr. Kovach. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Resolution No. 11-2023 made by Mrs. Sauvey with second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

OLD BUSINESS

- A. **Updated Police Policy** – Following the final review, Mr. Starcher moved to adopt the revised Police Policy. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- B. **Update of public Johnson’s Island waterline meeting** – This subject was covered during the Administrator’s report. Mr. Starcher added that he was glad to set the record straight during the meeting that the Marblehead plant has sufficient capacity to service the island properties.
- C. **Change order for installation of James Park playground turf** – As a result of the explanation and discussion during the Administrator’s report, Mr. Starcher moved to authorize the \$22,000 change order from Forever Lawns, LLC for the additional labor and materials to install playground surfacing at James Park. Second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

NEW BUSINESS

- A. **Recommendation to retain the services of Bricker Graydon for Johnson’s Island waterline assessments** – Mr. Dorko moved to retain the services of Bricker Graydon LLP for Johnson’s Island waterline assessments. Second by Mr. Kovach. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- B. **Ohio Plan insurance renewal** – Mrs. Kukay moved to accept the \$38,370 quote from Hylant Administrative Services for renewal of insurance coverage through The Ohio Plan. Second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- C. **Motion to excuse Jeff White from the July 12 council meeting** – Mr. Dorko moved to excuse Jeff White from the July 12 regular council meeting. Second by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- D. **Recommendation to appoint Shawn Craig as a full-time police officer** – On the recommendation of Mayor Bird and Chief Thellmann, Mrs. Kukay moved to appoint Shawn Craig to the open, full-time police officer position effective July 16, 2023. Second by Mr. Starcher. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- E. **Declare vacancy and authorize advertising for a part-time police officer** – Mr. Kovach moved to declare a vacancy in the police department staff and authorize advertising for a part-time police officer per the hiring policy. Second by Mrs. Sauvey. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes. Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

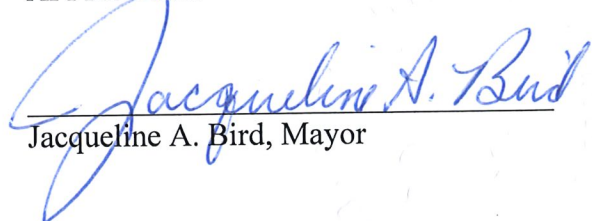
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$24,257.27 was made by Mr. Dorko and seconded by Mrs. Kukay. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mrs. Sauvey-yes. Motion carried. Mr. Starcher abstained.

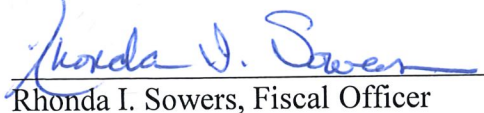
ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 6:59 pm.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda I. Sowers, Fiscal Officer