

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD OCTOBER 11, 2023**

Mayor Bird called the meeting to order at 6:03 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Dean Dorko, Matt Kovach, Angie Kukay, Duane Myers, Maryann Sauvey, and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Administrator Jeff White, and Police Chief Kenn Thellmann.

Visitors in attendance were Dale Harwood, Karyn Harwood, Joe Gouker, Patty Gouker, Al Mazzeo, Jean Rhodes, and Jane Milholland.

MINUTES

Minutes of the September 27, 2023 regular meeting were approved as submitted.

VISITOR COMMENTS

Jean Rhodes was present to inform council members of the Lions Club project to collect plastic bags and other lightweight plastic such as bread bags and bubble wrap for recycling by the Trex Company. The club received one Trex bench for every 500 lbs. of bags of plastic collected. To date the Marblehead Lions have received three benches. She added that community support is greatly appreciated and stated bags can be given to any Lions Club member.

Dale Harwood said a group of Johnson's Island residents is working to raise \$2,400 to continue purchasing Christmas wreaths through Wreaths Across America to decorate graves in the Confederate Cemetery. He asked if the Village would consider donating. Mayor Bird stated she received a request from the island group and explained that the Village supports the Wreaths program and donated \$500 to the program earlier this year.

Mr. Harwood reported he has been in contact with Senator Sherrod Brown's office to coordinate efforts with the Army Corps of Engineers regarding permits for the Johnson's Island waterline. Mr. Harwood also stated the 6 acres designated for a possible staging area was a mistake as it was only an auxiliary site so there is no longer an issue with additional studies.

ADMINISTRATIVE REPORTS

Solicitor

Mr. Barney had nothing to report.

Administrator

Mr. White reported the following:

- All village fire hydrants were flushed during the past week.
- The village's consultant is addressing comments made by the State Historic Preservation Office (SHPO) regarding additional archaeological studies for the Johnson's Island waterline project. The Task Group will meet October 18.
- Assurances have been given that the Bay Point waterline work should be completed within the weeks ahead.

- The valve to repair the bulk water station at the water plant has been ordered. Estimated delivery time is eight weeks.
- A public meeting to receive input on the Radar Park building renovation project was conducted September 28. The next step will be to compile comments to determine the final design for the project.
- Turf repair for the James Park playground should be completed within the next several weeks.
- The utility poles and overhead electric lines in James Park have been removed. The next step will be to trench for underground utility service.
- Seasonal leaf collection begins Monday, October 16.
- Swain Masonry began modifications to the sidewalk at the northeast corner of Elliott and Stone to prevent rainwater runoff from flooding the adjacent property. The village maintenance crew re-graded the southwest corner of Gilbert and Elliott to improve drainage to the catch basin at that intersection.
- New gravel will be added to the alley between Stone and Perry Streets the week of Oct. 23.
- Requests for qualifications from professional design services are being accepted until October 26. Notices are posted on the village's website as well as the Ohio Municipal League's classified ads. In addition, the RFQ was emailed to consulting firms in the region.
- Mr. White and Mrs. Sowers represented the village at the introductory meeting of Main Street Marblehead held October 2.

Fiscal Officer

Mrs. Sowers reported the following:

- September financial reports were distributed to village officials October 5.
- A Cemetery Fund has been established per the audit recommendation and an adjustment made to transfer \$300 from the sale of graves in 2022 into the new fund. All monies received for sale of cemetery graves beginning in 2023 will be deposited into the Cemetery Fund.
- The State Auditor's office is conducting Village Fiscal Officer trainings in various locations around the state. Mrs. Sowers will attend the all-day session in Perrysburg on October 17.

Police Chief

Chief Thellmann reported the following:

- Submitted a written summary of recent departmental activity and will be reporting year to date statistics on a monthly basis going forward.
- The department participated in the East Harbor State Park trick-or-treat event on both October 7 and 14. The Crow's Nest Restaurant generously donated the candy officers distributed during the event.
- Sent property maintenance letters to two lot owners on Johnson's Island for non-compliance with the grass cutting ordinance.
- Received a letter of resignation from Officer Matthew Ignatowski effective October 7. This resignation creates a third opening for a part-time officer. Council authorized the Chief to advertise for a third position.
- Would like to consider ordering Dodge Durango cruisers in the future due to two years of delays in receiving a Ford Explorer.

COMMITTEE REPORTS

Finance

Mr. Starcher had nothing to report.

Parks, Cemetery, Trees

Mrs. Sauvey stated her committee plans to meet within the next week.

Infrastructure

Mr. Dorko had nothing to report.

Legislative

Mr. Myers had nothing to report.

Zoning

Mr. Kovach reported on the October 4 Planning Commission meeting where variances were approved for an accessory structure at 510 E. Main and a new dwelling at 110 Glacial Lane.

Personnel

Mrs. Kukay had nothing to report for her committee but did share information that the Holiday Bureau will be issuing vouchers and gift cards again this year for qualifying families and individuals.

LEGISLATION

There was no legislation.

OLD BUSINESS

- A. **Status of new police cruiser** – Chief Thellmann said he would like to order Dodge cruisers in the future due to the lengthy delay in receiving Ford Explorers. Mrs. Sowers said there is no money available for a purchase this year but it could be considered for 2024 appropriations.

NEW BUSINESS

- A. **Resignation of part-time police officer Matthew Ignatowski** – This topic was addressed during the Chief's administrative report.
- B. **Request for one-time forgiveness** – Mr. Starcher moved to authorize a one-time forgiveness of \$723.90 for large water usage due to a leak at the Pleasant Pointe Condominium marina located at 123 Pleasant Street. Second by Mr. Myers. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- C. **Cancel November 22, 2023 & December 27, 2023 regular meetings** – Mrs. Kukay moved to cancel the regular council meetings scheduled for November 22, 2023 and December 27, 2023. Second by Mr. Dorko. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

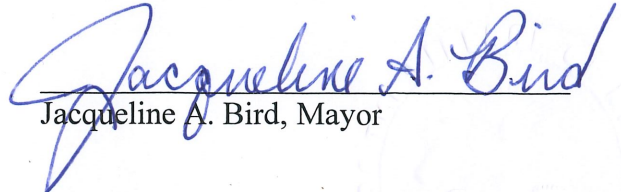
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$172,903.98 including September payroll was made by Mr. Dorko and seconded by Mr. Myers. Vote: Mr. Dorko-yes, Mr. Kovach-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes. Motion carried. Mr. Starcher abstained.

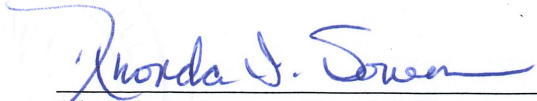
ADJOURNMENT

Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. The meeting adjourned by unanimous consent at 6:38 pm.

APPROVED:


Jacqueline A. Bird, Mayor

Attest:


Rhonda I. Sowers, Fiscal Officer