

**VILLAGE OF MARBLEHEAD REGULAR COUNCIL MEETING
HELD MARCH 9, 2022**

Mayor Bird called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

ROLL CALL AND ATTENDANCE

Answering roll call were Lynn App, Dean Dorko, Angie Kukay, Duane Myers, Maryann Sauvey and John Starcher.

Also present were Fiscal Officer Rhonda Sowers, Solicitor Jim Barney, Police Chief Kenn Thellmann, Street Commissioner Bryan Lucas, and Zoning Administrator Bob Hruska.

Visitors in attendance were Dave Reed, Kelly Reed, Gavin Keller, Lou Cardinale, Jackie Cardinale, Joe Gouker, and Patty Gouker.

**VOTE TO EXCUSE COUNCIL MEMBER DORKO FROM THE CURRENT MEETING
AT 6:30 PM**

Mrs. Kukay moved to excuse Dean Dorko from the March 9 regular council meeting at 6:30 p.m. Second by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

**VOTE TO EXCUSE COUNCIL MEMBERS APP AND MYERS FROM THE MARCH 23
REGULAR MEETING**

Mr. Starcher moved to excuse Lynn App and Duane Myers from the March 23, 2022 regular council meeting. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

**VOTE TO EXCUSE COUNCIL MEMBER SAUVEY FROM THE JULY 13 REGULAR
MEETING**

Mr. Myers moved to excuse Maryann Sauvey from the July 13, 2022 regular council meeting. Second by Mr. Starcher. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

AMEND AGENDA

Mayor Bird amended the agenda to add Ordinance 3-2022 under Legislation.

MINUTES

Council approved minutes of the February 23, 2022 regular meeting as submitted.
Council approved minutes of the March 1, 2022 special meeting as submitted.

VISITOR COMMENTS

Joe Gouker expressed thanks to the mayor and council for submitting the WSRLA loan nomination for the Johnson's Island waterline extension.

LEGISLATION

President Pro Tem Starcher read the following legislation by title only:

- A. **ORDINANCE NO. 3-2022** – An Ordinance Repealing Section 91.04 of the Marblehead Codified Ordinances Regarding the Assigning of Street Numbers, Reenacting 91.04 to require the Fiscal Officer to Assign Street Numbers and Declaring an Emergency.

Motion to waive three readings on three separate occasions made by Mr. Myers and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to retain the emergency clause made by Mr. App and seconded by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

Motion to adopt Ordinance No. 3-2022 made by Mr. Starcher and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

REPORTS

Solicitor

Mr. Barney had nothing to report.

Safety/Insurance Committee

Mrs. Kukay had nothing to report.

Beautification/Parks/Cemetery Committee

Mr. App will address topics under new business.

Streets/Sidewalks/Sewer Committee

Mr. Myers said the Street Committee received the revised plans and costs for Church and Elliott Street improvements. The committee will meet to review the plans and determine whether funds will allow doing both or just one of the streets this year.

Utilities/Ferries/Waterfront Committee

Mr. Dorko reported on the March 8 BPA meeting where it was decided to have the mayor proceed with entering into an emergency water agreement with Ottawa County. Mrs. Sowers added that she received notification earlier in the day that the EPA has issued the permit to install for the water tower.

Annexation/Subdivision/Planning Commission Committee

Mrs. Sauvey had nothing to report.

Finance Committee

Mr. Starcher had nothing to report for his committee but has a topic to bring up under new business.

Fiscal Officer

Mrs. Sowers advised that the preliminary renewal rate for health and life insurance benefits will increase approximately 7.6% which is significantly less than last year's rate increase.

Street Commissioner

Mr. Lucas had nothing to report.

Police

Chief Thellmann submitted a written report of activity.

Zoning Administrator

Mr. Hruska had nothing to report.

OLD BUSINESS

- A. **Council action on Village Administrator job description and discussion on advertising the position** – After reviewing the draft job description and sample job posting, council agreed to proceed with advertising to fill the position of village administrator.

- B. **Project assistance for administrator office in Village Services Building and garage room repair in Town Hall** – Mrs. Sowers said a representative of Bluestreak Project Management will schedule a visit the week of March 14 to prepare project scopes and cost estimates for proposed work to repair the Town Hall garage roof and convert the kitchen in the Village Services Building to an office.

NEW BUSINESS

- A. **Recommendation for final appointment of police officers Alex File, Brandon Ruhl and Michael Scherer following successful completion of probation** – Mr. Starcher moved to accept the mayor's recommendation for final appointment of police officers Alex File, Brandon Ruhl and Michael Scherer following successful completion of their probation. Second by Mr. Dorko. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- B. **Recommendation of Mayor Bird and Chief Thellmann to appoint Michael Scherer to the open, full-time police position effective March 13, 2022.** Mr. Dorko moved to accept the mayor's recommendation and appoint Michael Scherer to the open, full-time police position effective March 13, 2022. Second by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- C. **Swearing in of full-time officer Michael Scherer** – Mayor Bird administered the oath of office to full-time police officer Michael Scherer.

- D. **Declare vacancy and allow Chief Thellmann to advertise for part-time officer** – Mr. Starcher moved to declare a vacancy in the police department staff and authorize Chief Thellmann to advertise for a part-time officer to fill the position. Second by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- E. **Council authorization to order a 2022 Police Ford Explorer through a state purchasing contract with Montrose Ford** – Mr. Dorko moved to authorize the purchase of a 2022 Ford Explorer police cruiser through the state purchasing contract with Montrose Ford at a cost of \$33,761.14. This cruiser will replace the department's Ford Fusion. Second by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.

- F. **Council action on quote for water and sewer improvements at James Park restroom**– At the request of the Park Committee, Kopchak Contracting submitted a \$16,067.26 quote to collapse and fill the septic system and connect the James Park restroom to the sewer line and a \$23,731.65 quote to install new waterlines below the frost line that will prevent the lines from freezing and allow the restrooms to be open year around. Mr. Dorko moved to accept both quotes from Kopchak Contracting for improvements to the water and sewer lines at the James Park restroom. Second by Mr. Starcher. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- G. **Declare donated playground equipment no longer needed and return to donors** - Mr. App stated that the Parks Committee recommends removing the prairie house and small spring toys from the James Park playground due to their age. He added that the donors were contacted and both families expressed a desire to have the items returned to them. Mr. App moved that the prairie house donated to James Park by Scott and Lori Halblaub in memory of their daughter Holly and the spring mounted animals donated by Russ and Linda Merckens in memory of their daughter Helen be declared surplus and returned to the original donors. Second by Mr. Myers. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- H. **Authorize removal and disposal of playground retaining wall and sandbox in preparation for new playground equipment** – Mr. Myers moved to authorize removal and disposal of the sandbox as well as the plastic retaining wall around the James Park playground. Second by Mrs. Kukay. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey-yes, Mr. Starcher-yes. Motion carried.
- I. **Change date for second regular meeting in March to ensure a three-fourths majority to act on legislation** - Due to the fact there will not be a three-fourths majority available to adopt legislation at the March 23 meeting, council agreed to move the second regular meeting of the month to Wednesday, March 30 at 6:00 p.m.
- J. **Set public hearing on zoning text amendments for April 27, 2022 at 5:30 p.m.** – Council will hold a public hearing at 5:30 p.m. on Wednesday, April 27, 2022 for zoning text amendments initiated by the Planning Commission. Mr. Starcher stated the Finance Committee meeting will be moved to 5:00 p.m., prior to the public hearing.
- K. **Changes to Standing Committee appointments** – As a result of the recent resignation of council member Dave Redett and appointment of Maryann Sauvey, Mayor Bird named Mrs. Sauvey as chair of the Annexation/Subdivision/Planning Commission Committee and member of the Beautification/Parks/Cemetery Committee as well as the Safety/Insurance Committee. The Mayor reassigned council member Dean Dorko from the Safety/Insurance Committee to the Finance Committee.
- L. **Open BPA position** – Mayor Bird noted there is currently an open seat on the Board of Public Affairs and asked that anyone interested in an appointment to this position contact her in writing so that they may be considered.

M. **Request to close Alexander Pike for a 5K run** – Mr. Starcher said he was contacted by Molly Rosiar who is planning a 5K run to raise funds for the Sloane Swanton Foundation and asked about the possibility of using Alexander Pike for the event. Mrs. Rosiar will attend the next council meeting to present information on the event.

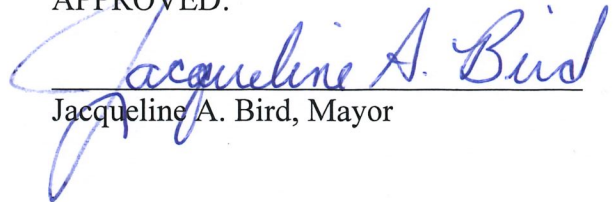
AUTHORIZE PAYMENT OF BILLS

Motion to authorize payment of bills totaling \$55,510.20 including February payroll was made by Mr. Dorko and seconded by Mr. App. Vote: Mr. App-yes, Mr. Dorko-yes, Mrs. Kukay-yes, Mr. Myers-yes, Mrs. Sauvey. Motion carried. Mr. Starcher abstained.

ADJOURNMENT

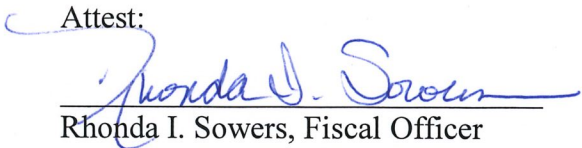
Motion to adjourn made by Mrs. Kukay and seconded by Mr. Starcher. Meeting adjourned by unanimous vote at 6:42 p.m.

APPROVED:

A handwritten signature in blue ink that reads "Jacqueline A. Bird". The signature is written in a cursive style and is positioned above a horizontal line.

Jacqueline A. Bird, Mayor

Attest:

A handwritten signature in blue ink that reads "Rhonda I. Sowers". The signature is written in a cursive style and is positioned above a horizontal line.

Rhonda I. Sowers, Fiscal Officer